Medical Research Institute

Application Checklist for Scientific / Ethics Approval

I declare that I have attached the following documents; *(please tick the relevant column)*

Documents			No. of Copies	Put a "✓" if present	*(Official Use Only)*
Master Set					
1	Checklist		02		
2	Request letter from Principal Investigator		02		
3	Application Form - Part I		02		
4	Application Form - Part II *(if human subjects are involved)*		02		
5	Application Form - Part III *(if animals are used)*		02		
6	Detailed Budget		02		
7	Information sheets *(for participant / owners of animals)*	English language	02		
		Sinhala language	02		
		Tamil language	02		
8	Consent forms *(for participant / owners of animals)*	English language	02		
		Sinhala language	02		
		Tamil language	02		
9	Data collection booklets / questionnaires / forms *(for participant / owners of animals)*	English language	02		
		Sinhala language	02		
		Tamil language	02		
10	Copies of relevant permission letters		02		
11	Soft copy of items 3-9 in a Compact Disk (CD) *(Items 7-9 should be in PDF format)*		02		
Accessory Set					
1	Application Form - Part I		01		
2	Application Form - Part II *(if human subjects are involved)*		01		
3	Application Form - Part III *(if animals are used)*		01		
4	Detailed Budget		01		
Additional Set					
1	Application Form - Part I		05		
2	Application Form - Part II *(if human subjects are involved)*		05		
3	Application Form - Part III *(if animals are used)*		05		
4	Detailed Budget		05		
5	Information sheets *(for participant / owners of animals)*	English language	05		
		Sinhala language	05		
		Tamil language	05		
6	Consent forms *(for participant / owners of animals)*	English language	05		
		Sinhala language	05		
		Tamil language	05		
7	Data collection booklets / questionnaires / forms *(for participant / owners of animals)*	English language	05		
		Sinhala language	05		
		Tamil language	05		
Declaration					

1	The declaration for release of research grants from MRI-Form	02		

I declare that I am not seeking approval for a study that has already commenced or has already been completed. I also understand that the application for scientific and ethics clearance will not be accepted unless all documents are submitted.

…….……. ……..…….

Date *Signature of the Principal Investigator*